#### TERMS AND CONDITIONS FOR WHEEL-THROWING CO-WORKING STUDIO

#### Please note:

- First of all we would like to remind you that we rent the space on the assumption that you have experience with ceramics and know how to work autonomously and independently.
- Please note that each person is responsible for his/her personal safety and safety materials.
- This studio and formula is not adapted to a professional ceramist who wants to mass produce.

# **Opening hours:**

7:00 - 23:00

# The monthly fee includes\*:

- Use of a potter's wheel outside weekend workshop hours and for a maximum of 40 hours per month.
- A 160x30x33cm shelf for your pieces, a 33x33x39cm bucket for the material, a 70x40x22cm shelf for your pieces to be baked.
- Firing (limited pieces per month): 2 to 4 shared firings will be scheduled per month (1 to 2 bisque firings, 1 to 2 high temperature firings) depending on the total amount of pieces to fire between all the co-workers.
  - If you wish to do more firing or firings of larger pieces, please check with us for availability and prices (see "Special firing" section).
- Keys and access to the workshop (hours to be divided equally among the coworkers).
- Electricity, water, use of kitchen space.
- Basic glazes and slips (for testing and use without abuse of quantity).
  Material at your expense: PRAI clay (12€/piece) to be bought at the studio.
  The monthly fee and the material are charged during the first 4 days of the month.

### **Special firing:**

The pieces included in the space rental price must fit in the shelf space near the kilns, in length, in width and also in height.

If from time to time you want to make larger pieces (max. 30x30x33cm in height), you will have to pay a price per large piece.

At the moment we offer the following prices:

Cm3 of sponge cake = 0,0007€.

Cm3 of high temperature = 0,001€.

Width x length x height x 0,0007 or 0,001 = xxx€.

Examples: 10x10x25x0,0007 = 1,75 € (bisque firing) or 10x10x25x0,001 = 2,50 € (high temperature). So for the two firings it would be a total of €4.25.

We will calculate the price of the pieces according to the size of the raw and dry pieces. We will put a sheet of paper near the kilns where we will write down the size and the price of these pieces.

For those who want to make more pieces, from time to time, or on a specific date, you can reserve the whole small kiln (bisque firing: 35€ / high temperature: 45€).

For your information, on condition that the kiln is full, we set up per month:

- 4 kilns (when you are between 6 and 8 coworkers).
- 3 kilns (between 4 and 6 coworkers).
- 2 kilns (between 2 and 4 coworkers).

## Terms and conditions:

- The booking fee is non-refundable.
- We ask for a deposit at the beginning of your membership to reserve your space, which will be returned to you the first week of the month of departure if the conditions have been met.
- We operate on a calendar month's rent and not on a daily basis.
- We ask you to inform us of your departure before the first day of the previous month

(the current month does not count). Otherwise you will have to pay for the whole two months.

Example: If your last month is April, you need to inform us before or on March 1st. If you notify us on March 2nd (or later) to leave, then you would have to pay for the whole calendar month of April.

- We are not responsible for broken or missing pieces.
- We each keep our aprons in our own personal space.
- We cannot be responsible for lost or stolen belongings.
- We cannot allow third parties (assistants or colleagues) to come and work with us in the studio.
- Please do not bring and do not fire pieces from people outside the workshop or that you have made outside the workshop.
- Do not duplicate keys or give them to anyone else.
- Children, for safety reasons, are not accepted except for short visits or for the Family Potter's Wheel Workshop. They must be accompanied and supervised by their parents at all times.
- Animals are not allowed in the workshop.
- We are sorry, but we do not fire low-temperature pieces in our workshop.
- We respect everyone's privacy (space, time). It is possible to listen to music, but always with the agreement of others and at a reasonable volume.

- Please note that in case of loss of keys, for the security of the workshop, the cost of replacing the locks and all sets of keys will be at the expense of the person responsible.
- In the event of damage to machines (wheels, kilns, kiln electric resistance, kiln refractory slab, etc.), to the tools or to the studio, the costs will be borne by the person responsible.

## Glazing:

- Be careful and apply the glazes in such a way that they do not run off, mark or damage the kiln plates, heating elements and kiln walls.
- Always clean the bases of the pieces that remain unglazed. We leave a minimum of 3mm of unglazed clay at the bottom of the piece.
- Always leave the area of the workshop used for glazing and all the tools clean. Be careful not to mix or to contaminate glazes.

## Cleaning:

After each use, keep clean and tidy:

- The common space (wheel, seat, mopped floor, tables, plasterboard for recycling clay, etc).
- Your personal space (shelf, bucket).
- The tools.
- The kitchen and the crockery used.
- Please do not leave food open in the workshop or in the refrigerator.
- Please make sure that we never use crockery or kitchen cutlery to work the ceramics.
- We make sure to respect the cleanliness of the bathroom.

#### **General:**

- Do not put anything in the kilns. We take care of preparing the kilns, launching them and emptying the kilns.
- When you leave the workshop, make sure to close the patio door (with key and lock), the main door (two turns of the key), we lower and lock the shutters.
- We turn off the lights when not in use and help to save electricity and water.
- We turn off the multi-sockets of the wheels, unplug the hairdryers and the kettle.
- If you use the studio tools (always outside class or weekend workshop hours), return them clean and tidy.
- You should not use other co-workers' workshop equipment or shelves. You should place your pieces, personal belongings and tools on your private shelves.